

## Moody General PTSA Meeting Minutes

Wednesday, March 2, 2022

1. Call to order: The meeting was called to order at 7:25 after suffering technical difficulties. In attendance: Maha Chandran, Kristen Vithoukias, Kristi Segall, Kelly Rapp, Kathy Josefiak, Ms. Doss, Ms. Bowman, Mr. Lewis, Ahmida Patel
2. Approval of minutes;
  - a. [General PTSA Meeting Minutes 9/21/2021](#)
  - b. [PTSA Executive Committee Meeting 2/2/2022](#)
3. President's report
  - a. Maha will put together a flyer to recruit Board members for next year that can be distributed this weekend at Frozen Jr. performances.
4. [Treasurer's report](#)

An updated Treasurer Report was provided by email prior to the meeting. The most notable achievement is that we not only met, but exceeded our Fundraising goal for the year this month by \$730; special thanks to Kristi for all of her efforts! Our current bank balance is \$21,977. Now we need to focus on using budgeted funds as they were approved before the end of the school year. Since the Board approved the use of the \$5,000 school improvement budget for a panel smart board at our last meeting, we will make this payment within the next week as Ms. Doss has placed the order and has provided the quote (we are contributing \$5,000 towards the purchase of 6 75" ActivPanels for a total of \$25,650). Another upcoming large expense will be the \$2,000 allocated for Teacher Appreciation Week. We have a total of \$3,000 budgeted for Programs, School Dances, and the 8th Grade Dance/Celebration, for which we need to start discussing plans. We have close to 50 faculty members who are eligible for a \$75 classroom supplies reimbursement, and so far, only 13 have claimed it. Ms. Doss will remind the faculty to take advantage of this opportunity. Our budget includes enough to reimburse 25 more of these payments, and if more than that submit receipts, we can vote to increase this budget as needed.

Monthly activity included the following:

- Three additional members joined in February, and we paid the VA PTA dues for 4 members on 3/2/22. No additional amounts are due at this time, and our final dues payment is due 6/30/22..
- We received a \$40 Benevity Fund gift which was deposited in February. We also received a \$607.46 donation from AdvanSix on behalf of an employee; however, it could not be deposited into our account since it was made payable to the Virginia Congress of Parents and Teachers based on our 501(c)(3) letter and the company's policy. After speaking with bank personnel and the VA PTA Treasurer, it was determined that the check would have to be reissued to us,

which the company did not originally think it could do. Thankfully we received a replacement check made payable to Virginia Congress of Parents and Teachers DBA Moody Middle School PTSA today which I was able to deposit this morning.

- Retail Promotions increased by \$142.16 in February due to a Papa John's payment of \$56.13 and Amazon Smile payment of \$86.03. Today we also received a \$143.53 check from Mod Pizza which was deposited and is included in the Treasurer Report.
- We issued one teacher reimbursement check for \$60.

Kristen needs a volunteer who is not a check signer to review monthly bank reconciliations and will bring them to the 8th Grade Dance Committee meeting on Friday.

#### 5. Principal's report

- a. Parent volunteers are needed for the office and to supervise hallways. Ms. Doss will create a Sign Up Genius which can be distributed to parents who offered to volunteer for PTSA activities and shared via communications. There was a reminder that all parents need to complete the HCPS Volunteer Form.
- b. Raider Set Go is set for 8/18
- c. Ms. Doss confirmed that we can plan a school dance as well as an 8th grade dance as long as they are held outside after school. Permission slips would need to be turned in ahead of the event (and the plan is to not charge for the event as had been done in the past). She will give us some possible dates so that we can begin planning.

#### 6. Membership report

- a. Membership is quiet. Three additional members joined in February, and we paid the VA PTA dues for 4 members on 3/2/22. No additional amounts are due at this time, and our final dues payment is due 6/30/22.

#### 7. Communications report

#### 8. Raider Fund report

- a. There will be a car wash in April
- b. Spirit Nights will be advertised on Facebook

#### 9. Spirit Wear report

- a. Spirit wear will be advertised at the upcoming Frozen Jr musical
- b. Spirit wear information will be distributed to incoming 6th graders

#### 10. Hospitality report

- a. No report

11. Reflections report

- a. Moody had a strong showing at the district level.

12. Other business

- a. Created a subcommittee for the 8th grade dance that will meet Friday, March 4 at 8 am in the office conference room.
- b. Our next meeting is 4/13 at 7:00pm

Meeting was adjourned at 8:03.