Minutes from Moody PTSA Meeting 6.2.21

Meeting took place virtually.

Attendees: Maha Chandran (President), Kristen Vithoulkas (Treasurer), Eliza Cram (Teacher Rep), Kim Imajo (Secretary/Raider funds), Meg Foster (Hospitality), Kathy Josefiak (Membership)

Call to order: Meeting was called to order at 7:05 pm

**Motion to approve minutes:**  A motion to approve the minutes from 5/19/2021 meeting was made by Kathy Josefiak. Meg Foster seconded the motion. May meeting minutes were approved.

**President’s Report:** Maha reported of the following items

* The decision was made to not so school kits because it doesn’t make sense for middle school ages.
* We are still advertising to recruit more PTSA board volunteers. The main positions are filled but we are hoping to get someone to shadow the president and treasurer for next year. Hopefully when the school year starts and kids are back in person there will be more interest to be involved.

**Treasurer report**: Kristen reported on the following items

-   The updated Treasurer's report was provided to the Board by email ahead of the meeting. It showed a reconciled bank balance of $17,566.05.  We had income in May of $46.02 from Amazon Smile. There was also $139.77 in income from spirit wear sales of clearance items on MemberHub. A check for $167 should be coming next week from the Custom Ink spirit wear sale.

-   Several teachers submitted receipts for teacher reimbursement; a total of 4 of them joined the PTSA over the last couple of months.  Our last payment of dues to the VA PTA for these 4 new members was made on June 2.

-   There was no word from Mrs. Doss on needing money for school improvements. The unused money from this year’s improvements budget will be rolled over to next year’s school improvement budget.

**Spirit Wear report:** Kelly emailed the following update prior to the meeting

* Thank you for spreading the word regarding the Custom Ink and clearance sales! The Custom Ink fundraiser made $167 in profit (the check should be coming in the next week or so), and the clearance items on Member hub have been selling. I am working on getting those orders distributed, and will explore options for a big Fall campaign (starting with Open House!)
* It was decided to remove the remaining clearance spirit wear items off member hub for the summer.

**Hospitality report:** Meg reported on the following items

* Meg created a sign-up genius for volunteers for the 8th grade celebration drive through. Kim is going to email Beverley to put it in the Sunday message and Maha is going to put the link on Facebook and other social media to get it out to parents.
* She is working on Jason’s Deli to cater dinner on Wednesday June 16th for the teachers who are staying at school for the 8th grade celebration.
* There is one last teacher/staff hospitality snack day this Friday.

**Other general discussions:**

* Kristen needs a contact list of the PTSA officers as well as a complete member list for the treasurer file. Kathy will send a member list from MemberHub and Maha will help compile the officers list.
* Kim has put all the minutes in a google drive attached to the secretary gmail and will do the same with raider fund information so it can be accessed easily by future board members that take over those positions. Kristen noted she was going to do the same with treasurer information.
* A meeting on Wednesday August 4th from 7-8 was planned to start discussing next school year with other plans to meet outside of the formal meetings to get things set for the PTSA beginning of the year items such as membership, raider fund and spirit wear.

-Minutes submitted by Kim Imajo