Minutes from Moody PTSA Meeting 4.14.21

Meeting took place virtually.

Attendees: Denise Doss (Principal) Kristen Vithoulkas (Treasurer), Kim Imajo (Secretary/Raider funds), Meg Foster (Hospitality), Kathy Josefiak (Membership), Eliza Cram (Teacher Rep)

Call to order: Meeting was called to order at 7:00 pm

**Motion to approve minutes:**  A motion to approve the minutes from 3/3/2021 meeting was made by Denise Doss. Kathy Josefiak seconded the motion. March meeting minutes were approved.

**Nomination for next year’s board**: Kristen reviewed the bylaws to confirm timing on nominations and voting. The bylaws stated that next year’s slate needed to be presented 30 days prior to voting which would take place at a general membership meeting in which we need 15 PTSA members to make a quorum. The following slate was presented:

President: Maha Chandran

!st VP of Programs: OPEN

2nd VP of Membership: Kathy Josefiak

3rd VP of Communications: OPEN

Secretary: Meg Foster

Treasurer: Kristen Vithoulkas

The slate will be posted on the PTSA website and on the Facebook page as well as sent out in an email to all the PTSA members through Memberhub. We decided to move our next PTSA meeting from May 5th to May 19th in order to meet the 30 day posting requirement and that meeting will be a general membership meeting to do the vote. An email with a google form for voting will go out to all members through Memberhub so members can vote online if they are not able to attend the virtual general membership meeting on May 19th. Other open positions on the PTSA that we know of are raider fund, school dances, reflections and lay advisory. We will continue to post about open positions on the Facebook page and send out information in Ms. Doss Sunday email about open positions.

**Principal’s report:** Mrs. Doss reported on the following items

* The new building maintenance person has been working on a lot of updates outside. Ms. Doss is going to use PTSA money to put out perennials in front of the building.
* SOLs will start soon – over 800 students have signed up to take the SOLs. They will begin on May 12th and run through June.
* They will hold Saturday school for the next 4 Saturdays to help students who may need to catch up on missing assignments and need extra help. Reminders to parents to check PowerSchool and Schoology regularly for missing assignments will be sent out in the Sunday message and put on Facebook.
* Eight grade graduation is being planned but will likely be virtual with a graduation parade.

**Treasurer report**: Kristen provided an updated Treasurer Report by email prior to the meeting which showed a reconciled bank balance of $19,829.20.  March saw minimal activity.  When renewing our web hosting and domain registration, Maha proposed taking advantage of a muti-year discount; however, the total amount of $494.83 for 3 years exceeded our annual budget of $175 by more than the allowed $300.  It was later decided that we would propose a budget increase of $325 to the Communications/Website line and ask for a general membership vote through MemberHub to approve the change.  The vote was initiated on 4/15/2021, and by noon on 4/16/2021, 24 votes for and zero votes against had been received (more than our required quorum of 15), so the motion to increase the Communications/Website budget by $325 to $500 passed.  Kristen then approved the expenditure for $494.63 and updated the budget accordingly.Kristen also noted that we had one new PTSA member sign up and asked Ms. Doss to remind teachers to send in their teacher reimbursement forms as soon as they can so we can close out the books at the end of the school year.

**Spirit Wear report:** Kelly was not able to attend but had mentioned at a previous meeting that she was going to do a May spirit wear sale. We were wondering if it would be possible to advertise to the upcoming 6th graders but Moody does not have an email list of upcoming 6th graders. Ms. Doss was going to check with the IB person to see if she has any type of list that we could send out the info for.

**Hospitality report:** Meg reported on the following items

* The egg hunt for teachers was a huge success and Eliza reported that the teachers had a lot of fun. There were over 300 eggs hidden and 80 gift cards given out. Ten gift cards were delivered by parents after the event so Meg is holding onto those to give out during teacher appreciation week.
* Teacher appreciation week is the week of May 3rd-7th. The following items are planned.
  + Monday: You're All That and a Bag of Chips!  Snacks and Drawing for gift cards ($100 for snacks)
  + Tuesday: We donut what we'd do without you!  First Stop Donut truck during lunch ($430)
  + Wednesday: Popping In To Say Your Great!  Popcorn treats and Drawing for gift cards ($100 for snacks)
  + Thursday: You're the Berry Best Teacher! Fruit Treats ($100 for snacks)
  + Friday: Here's the Scoop! Our Teachers are the Best! Jiji's Frozen Custard (during lunch confirmed at $650)
  + Total: $1380
  + Meg is going to figure out something to get to the 21 staff members that are working virtually from home.
* Meg is proposing we use $500 of the budget to do 5 snack tables during the last 9 weeks of school (every other week).
* She is looking into Jason’s Deli box lunches for the staff for the last week of school.

-Minutes submitted by Kim Imajo